

# GREAT FUTURES START HERE.



**BOYS & GIRLS CLUBS**  
OF SAN DIEGUITO

## **BACKGROUND INVESTIGATION CONSENT**

EMP: \_\_\_\_\_ VOL: \_\_\_\_\_ IC: \_\_\_\_\_ RENTAL: \_\_\_\_\_ DEPARTMENT: \_\_\_\_\_

I hereby authorize Boys & Girls Clubs of San Dieguito and/or LexisNexis to make an independent investigation of my background, references, character, past employment, education, criminal or police records, including those maintained by both public and private organizations and all public records for the purpose of confirming the information contained on my application and/or obtaining other information which may be material to my qualifications for employment.

I release Boys & Girls Clubs of San Dieguito and/or LexisNexis and any person or entity which provides information pursuant to this authorization, from any and all liabilities, claims or law suits in regard to the information obtained from any and all of the above referenced sources.

I understand that any offer of employment is contingent on a satisfactory background investigation. I also understand that this form will not be kept in my permanent file if I am employed. I certify that the following is my true and complete legal name and all information contained herein is true and correct to the best of my knowledge.

(Only Human Resources views the results of your background check - it is not made available to hiring supervisors or others in the organization.)

### **AUTHORIZATION**

During the application process and at any time during the tenure of my employment with The Company, I hereby authorize LexisNexis Co., on behalf of The Company to procure a consumer report (known as an investigative consumer report in California) which I understand may include information regarding my character, general reputation, or personal characteristics. This report may be compiled with information from courts record repositories, departments of motor vehicles, past or present employers and educational institutions, governmental occupational licensing or registration entities, business or personal references, and any other source required to verify information that I have voluntarily supplied. I understand that I may request a complete and accurate disclosure of the nature and scope of the background verification; to the extent such investigation includes information bearing on my character, general reputation, or personal characteristics. Such checks shall be conducted prior to employment and at regular intervals, not to exceed twelve (12) months.

Print Full Name: \_\_\_\_\_ Other names used: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Social Security Number \_\_\_\_\_

Email: \_\_\_\_\_

**Please list full address. If you have lived there less than a year, list both current address and previous address:**

Addresses	Dates (from MM/YY to MM/YY)
Current Address (Required):	
City: State: Zip Code:	
Previous Address:	
City: State: Zip Code:	

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of parent if under 18

\_\_\_\_\_  
Date

**Note:** The above information is required for identification purposes only, and is in no manner to be used as qualifications for employment. The Boys & Girls Clubs of San Dieguito is an Equal Opportunity Employer.

**CA Residents please note:** Under CA law you have a right to receive a free copy of your report. If you want a copy, check this box

## **BACKGROUND VERIFICATION DISCLOSURE**

This is to inform you that a consumer report is being obtained from a consumer reporting agency for the purpose of evaluating you for employment, volunteer service or a contracted position, including retention as an employee, volunteer or independent contractor.

This report may contain information bearing on your character, general reputation, and personal characteristics from public or private record sources.

### **California Notice:**

You have the right under Section 1786.22 of the California Civil Code to contact LexisNexis during normal business hours to obtain your file for your review. You may obtain such information as follows:

1. By certified mail, if you make a written request to the address below (and provide proper identification) to have your file sent to a specified addressee.

LexisNexis  
1000 Alderman Drive  
Alpharetta, GA 30005

2. By telephone, at 800-845-6004, if you have previously made a written request and provided proper identification.

LexisNexis has trained personnel to explain any information that is furnished to you and to explain any information that is coded.