

**Boys & Girls Clubs of San Dieguito  
Summer Adventure Camps 2022  
Refund/Credit Request Form**



**SUMMER ADVENTURE CAMPS CREDIT/REFUND POLICY:** Upon registration, participants assume responsibility for their attendance. Camp days are non-transferrable and cannot be credited towards other Boys & Girls Clubs of San Dieguito programs. All requests must be approved by the Camp Director. We are happy to consider requests based on the following:

**CREDITS:** Out of respect for campers on wait lists, all requests for camp credits must be submitted in writing at least 5 business days **prior** to the camp start date or first date of Day Camps attendance. One of the following may be requested:

- Transfer to another Specialty Camp week or Day Camps (\$10 transfer fee will be applied for each camp transferred). Current camp rates apply. Previous discounts cannot be applied towards additional camps that are being added. \*Transfers are subject to availability.
- Credit toward Summer Adventure Camps 2023 season, which expires one year from date of issuance and can be used by a sibling if requested. (\$25 cancellation fee will be applied for each full day of camp canceled.)
- Credit requests or transfers will not be accepted after the start of the specific specialty camp or once the first day of Day Camps “package” has been attended.

**REFUNDS:** After the start of 2022 summer camps season, June 6, 2022, refund requests will only be accepted/reviewed if a camper cannot participate in camp activities due to medical reasons and is excused by a doctor. To submit a refund request, please complete the REFUND/CREDIT REQUEST FORM and submit along with the written medical excuse from your child’s doctor or medical facility. All documents need to be turned in a the Camp Office located at the Polster Clubhouse or by email camp@bgcsandieguito.org.

Refund requests must be submitted 5 days prior to the start of the Specialty Camp week in question or the first day of Day Camps “package” attended. Upon approval, all refunds will be charged a \$25 administrative processing fee per Specialty Camp or Day Camps package refunded. REFUND REQUESTS WILL NOT BE ACCEPTED AFTER AUG.10, 2022.

- If a medical issue arises during the camp week and your camper misses 3 or more days of a Specialty Camp, a written medical excuse from the Dr. must be submitted to the Camp Office along with REFUND/CREDIT REQUEST FORM no later than 5 days after the Specialty Camp. A pro-rated credit/refund or transfer to Day Camps may be requested for the 3 or more days missed that week.
- DAY CAMPS: Campers attending/or have credit towards Day Camps, have until the end of the 2022 Summer Camps season (August 10, 2022) to use Day Camp days purchased. No credits or refunds will be issued for unused Day Camp days left on account. Day Camp may be transferred to a sibling.
- In the event the Boys & Girls Clubs of San Dieguito cancels a Specialty Camp, a credit/refund will be automatically issued depending on your preference.
- Due to vendor agreements certain camps and field trips may not be eligible for credits or refunds.
- All final decisions are subject to Camp Director’s approval. (Please allow 5-7 business days for review. You will be contacted by email upon completion of review.)

**I have read and understand the Summer Adventure Camps Credit/Refund Policy.**

(Please complete form below and attach necessary documents.)

Parent/Guardian First/Last Name (Please print clearly): \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Email (Please print clearly): \_\_\_\_\_

**REFUND/CREDIT REQUEST:** (Please circle one) I am requesting a:      REFUND      CREDIT      \*TRANSFER  
(based on availability)

NAME OF CAMPER (Please print) FIRST: \_\_\_\_\_ LAST: \_\_\_\_\_

CAMP: \_\_\_\_\_ DATE of CAMP: \_\_\_\_\_

CAMP: \_\_\_\_\_ DATE of CAMP: \_\_\_\_\_

Reason for request: \_\_\_\_\_

\_\_\_\_\_

OFFICE USE ONLY:	
RECEIVED BY: _____	A <input type="checkbox"/>
DATE RECEIVED: _____	D <input type="checkbox"/>