



2014 Spring Adventure Day Camps

Camp Office: Polster Branch
 3800-A Mykonos Lane
 San Diego, CA 92130
 Phone: 858-720-2180
 Fax: 858-720-2192

Email: camp@positiveplacesd.org
www.PositivePlaceSD.org



Dear Campers and Families:

Welcome to the 2013 season of our Winter Adventure Camps. This letter will help you better prepare for our day-to-day activities. We look forward to an exciting summer of fun. Please post this information in a convenient place for daily referral.

CAMP LOCATIONS:

This year our camps will be held in four locations. Your camper's camp location depends on the type of camp he/she is signed up for. Please refer to your enrollment form or phone our Camp Office if you have questions. Below are the addresses of all our locations:

Allred Branch

12353 Carmel Park Drive
 San Diego, CA 92130
 Next to Carmel Del Mar Elementary School

Harper Branch

533 Lomas Santa Fe Drive
 Solana Beach, CA. 92075

Griset Branch

1221 Encinitas Blvd
 Encinitas, CA. 92024

Polster Branch (CAMP OFFICE)

3800-A Mykonos Lane
 San Diego CA 92130
 Next to Carmel Valley Middle School

CAMP OFFICE:

The Camp Office for all locations is located at the Polster Branch. If you have questions or concerns or want to sign up for additional days please contact the Polster Branch. We can be reached at (858) 720-2180. This number will enable you to make contact with the Camp Director. During evenings and weekends, please leave a message on our answering machine and we will call you back as soon as possible.

CAMP HOURS:

Camp instruction time is 9:00am-3:00pm. If you have chosen the option of our Early Drop Off/ Late Pick Up Program you may bring your camper as early as 7:30am and pick them up no later than 6:00pm. The Griset, Harper, and Poslter Branches offer this program. Please select this option during registration if needed.

After Hours Pick Up Fees

There is a late pick up fee of \$1.00 a minute for every minute that your child remains at camp after closing. This fee must be paid by cash or check only to the camp staff at time of pick up. If you have an emergency that will delay you in picking up your child please call the Camp Office as soon as possible. **Day camp locations close at 6:00pm.**

BACKPACKS/PERSONAL ITEMS:

All backpacks should be kept in the designated area. At the end of each month any unclaimed items in the Lost & Found will be donated to charity.

Personal Items

Parents, please remind your children the value of taking care of their possessions. Please have all belongings clearly labeled (clothing, bags, etc.) Camp will not be responsible for lost, damaged or stolen items. **PLEASE LEAVE VALUABLES AT HOME!** (video gaming devices, toys, money, jewelry, ipods, ipads, kindles, etc.) Any money your child brings to the club should be kept with them at all times.

Bicycles, Skateboards, Scooters & Heelies

Bicycles, skateboards, scooters, and heelies are not to be used on club property or surrounding areas. If brought to camp, they must be stored in the appropriate place: bicycles outside on rack (bike locks are recommended); skateboards & scooters behind the counter or in cubbies; heelee wheels should be removed from shoes.

BEHAVIOR POLICY:

Adventure Camps reserves the right to suspend or remove any child from the program whose behavior is a deterrent to the safety and well being of the other campers and/or staff. Documented incident reports will be maintained in cases of disruptive or undesirable behavior. Receiving more than three incident reports during the camp season may be cause for immediate dismissal from the program. Whenever possible, parents will be contacted and asked to help before a suspension or program removal may become necessary. There is no refund or credit given for suspensions or expulsions. All situations are unique and the final decision will be made by the Camp Director.

Camp Rules to review with your camper

- We treat camp staff and fellow campers with respect.
- We only use positive and appropriate words.
- We keep our hands to ourselves.
- We work together to solve problems.
- We respect camp property as well as the property of other campers.
- We use camp equipment properly and safely.
- We run outside.
- We eat and drink outside.
- We use indoor voices when inside.
- We follow directions.
- We come to camp ready to participate & HAVE FUN!

CAMPER ILLNESS:

Campers must be healthy enough to participate in daily camp activities. Please do not send your child to camp if they are not feeling well enough to participate as we do not have facilities to accommodate sick children. If your child becomes ill while at camp, you will be asked to pick up your camper as soon as possible. If the parent or guardian cannot be reached, the emergency contact will be notified. It is the responsibility of the parent to arrange for pick up from camp as soon as possible. *If your child has been exposed to a contagious disease please inform camp staff immediately.* For the safety of the other members and the staff, a doctor's note may be required before your child may return to camp.

If you are keeping your child home due to illness, please contact the camp office by 8:30am and let the camp staff know of your camper's absence. If your child has a fever or vomiting/diarrhea, please make sure they remain at home 24 hours after their temperature and symptoms returns to normal.

The following are defined as illness or communicable health problems:

- Conjunctivitis (pink eye)
- A chronic runny nose with colored discharge
- A chronic cough
- A fever
- Vomiting or upset stomach
- Signs of general fatigue or discomfort
- An open rash
- Head lice
- Knowledge that the child has had a fever within the past 24 hours

Please notify the Camp Office if your child or any member of your immediate household develops a communicable condition (as defined by the local health department), such as pink eye, chicken pox Or head lice. Parents are responsible to notify the Camp Office within 24 hours or the next business day. In the case of a life-threatening illness, please notify the Camp Office immediately. It is important for us to post a notice to other parents as soon as possible.

CUSTODY SITUATIONS:

If a parent is not allowed to pick up a child, we require that a copy of the custody papers be on file at the Camp Office. If that parent attempts to pick up the child, the Club staff will notify the custodial parent immediately. The staff will not forcibly deny the restricted parent from picking up the child. Please discuss the situation with your child and inform the Camp Office or Camp Director of changes.

FIELD TRIPS:

On days on which there are field trips scheduled, campers will have the option to attend the field trip or stay at camp and participate in activities. Sign-ups online are by credit card only. **In order to arrange the necessary transportation for the field trips, we request that you sign up for field trips as soon as you are able.** If possible, please do not wait until the day of the event to indicate your camper will be participating in a field trip. If your camper has a GREEN Boys & Girls Club t-shirt, please have them wear it on field trip days. T-Shirts can be purchased at the Camp Office for \$10.

For our field trips the camp policies will be strictly enforced. All campers will be supervised the entire day. Staff/Camp Director reserves the right to excuse a Camper from the scheduled Field Trip activity due to behavior issues. The Camp Office will contact the parent or guardian in the event a camper is not able to participate. Field Trip fees are not refunded in the event a camper is not able to participate due to inappropriate behavior.

If campers want to carry their own money to any field trip, they are permitted to do so.

If parents wish to have the camp staff carry the money for their camper, please provide the money to the camp staff at morning check-in, and the staff will keep the money in an envelope for the camper. Please make note of any restrictions you may have on how the money can be spent.

Field Trip Schedule:

Tues. 4/8/14 Movies \$15

LUNCH/SNACK OPTIONS:

Campers are required to bring a healthy sack lunch from home daily. We are offering a \$5 Pizza Lunch option on certain camp days. Campers need to be signed up and paid in advance. Payments for Pizza Lunch can be made at the Camp Office or online. Pizza Lunch includes 2 slices of cheese pizza, and juice. Cost is \$5.

Pizza Lunch Days:

Fri. 4/11/14 \$5

Fri. 4/18/14 \$5 (Griset Only)

If a camper brings a lunch from home, we ask that it be a non-perishable lunch and a beverage. Please pack a healthy and balanced meal. No soda please! Please do not send food or drinks in glass containers. Lunches will not be refrigerated; therefore, we ask that you send lunches that do not contain mayonnaise or other food items that will spoil if not kept cold. Freezing lunches and juice the day before and/or inserting a cold pack in the lunch container will help preserve the food. Please mark all lunches (and all containers inside lunches) with the camper's first and last name.

Please do not provide your camper with food that will need to be re-heated. Camp staff will not responsible for food preparation or pre-heating meals.

Snack/Snack Shop

Each camp location will sell snack shop during snack times. Items range in price from \$0.50 to \$1.00. Purchasing snack is optional. You may also send your camper with a healthy snack from home. If you have a younger camper, please consider sending snack and lunch in separate bags or containers. Snack time occurs two times each day.

MEDICATION:

If your camper needs medication during camp hours a medication form must be filled out in advance in order for the Camp Director or assigned staff member to dispense medication. All medication must be in the original bottle or packaging clearly labeled with the camper's name, dosage, and Dr. If your camper has an epi-pen that will need to travel with them each day to another camp location, please contact the camp office.

PHONE USAGE:

Campers may use the club phone for emergencies only. We request that parents call their campers in emergency situations only. Use of cell phones is allowed with staff permission and only if it is not disruptive to programming. Under no circumstances are members to be taking pictures or video with their cell phones. Misuse of cell phones will result in the phone being confiscated until parent pick-up.

TOILETING/ACCIDENT POLICY:

Camp staff does not provide toileting assistance but will address a toileting accident in a respectful manner. If you have a younger camper, please consider sending an extra pair of bottoms and undergarments in their backpack in the case of an accident.

The staff of The Boys and Girls Clubs of San Dieguito makes a special effort to meet the needs of each family. Please do not hesitate to call our office at 858-720-2180 or email us at camp@positiveplacesd.org if you have any questions or problems.